Saginaw Chippewa Tribal College
ENG 099 Basic College Writing II
Course Syllabus
Summer II 2015

Instructor: Michele Lussky    Instructor Email: lussky.michele@sagchip.edu
Phone: 989-775-4123    Office Hours: M/W 1p-3p & T/R 4pm-5pm—and by appointment
Semester Year: Summer II 2015
Class Days and Times: T/R 1p-4pm
Location: Three East on Tuesdays and Computer Lab on Thursdays

Credits: 3

Course Description
This course is described in the SCTC Catalog as“... further development of college writing skills and strategies. Entails work in the stages of the writing process, as well as extended development of paragraphs and essays. Considerations of style, structural development, and problem solving for practical writing situations and/or contexts will be addressed in this course as well.” NOTE: “This course is designed to help students reach college level skills and does not count toward a degree. A grade of C or better is required.”

Prerequisites and/or Co-requisites: ENG 098 with grade of “C” or better or COMPASS placement test.

Student Email Responsibility
Students will receive notification regarding class cancellations, midterm grade warnings, and other important course/school information via their sagchip.edu email ONLY. It is a student responsibility to register for, check, and maintain their student email account. Student email accounts can be obtained from Marco Angiolini in the West Building.

Instructional Materials

Note: this book is available on Amazon.com in used editions
Program Learning Goals
These goals are derived from SCTC’s foundational documents. They are met by the General Education Requirement and coursework from across the curriculum.

Students will:
• Demonstrate competency in reading, writing, oral communication, and numerical literacy.
• Be able to evaluate information.

Learning Outcomes/Student Evaluation
Students will:

1. Students will apply the writing process including drafting, organizing, revising, and editing assignments to different academic written assignments.
2. Students will compose readable prose characterized by clear and logical paragraphs and well-constructed sentences that displays proper English standards and college readiness.
3. Students will create and support a thesis with well-reasoned arguments and communicate persuasively for a variety of audiences.
4. Students will demonstrate how to clearly communicate personal thought into written form by connecting integrate sources and personal reasoning.
5. Students will access, manage, and identify credible academic research sources and integrate source material into a paper in proper formats. (MLA, APA, etc.)

Components of Student Evaluation
Overall Evaluation System:
• In-class attendance, participation, writing and work: 22.66%
• Homework assignments: 44.33%
• Formal Writing assignments: 29.55%
• Final Exam and in-class writing: 3.44%

<table>
<thead>
<tr>
<th>Component</th>
<th>Points</th>
<th>Total</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attendance</td>
<td>5 pts</td>
<td>80</td>
<td>7.88%</td>
</tr>
<tr>
<td>In-Class Writing and Participation</td>
<td>10 pts ea</td>
<td>150</td>
<td>14.77%</td>
</tr>
<tr>
<td>Journal Homework</td>
<td>50 pts ea</td>
<td>450</td>
<td>44.33%</td>
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### Grading Scale:

Grades will be given as letter grades. Letter grades and numerical equivalents are given below.

- **95 – 100% A**
- **90 – 94% A-**
- **86 – 89% B+**
- **83 – 85% B**
- **80 – 82% B-**
- **76 – 79% C+**
- **73 – 75% C**
- **70 – 72% C-**
- **66 – 69% D+**
- **63 – 65% D**
- **60 – 62% D-**
- **59 & below F**

- **F-2 Nonattendance**

### Course Attendance Policy

*Attendance will be taken at the beginning of each class. Students who miss class will lose points from both the attendance and participation portions of their grade for each day missed. You will be marked absent if you are not present when attendance is taken. It can be a big disruption to class if students come to class late or leave early. In addition to disturbing others, you have also missed part of the lesson.*

### SCTC Attendance Policy

Instructors must take attendance the first two weeks of class and submit attendance records to the Registrar. Students are expected to attend all classes for which they are registered. A student who is absent from a class misses a portion of the subject matter of the course and misses an opportunity to contribute to class. Each student is responsible
for all coursework missed, regardless of the reason. Prolonged absence from class may result in a loss of financial aid and usually results in a reduction of grade. Attendance requirements may vary from instructor to instructor. Student travel for college related events is a privilege, not an entitlement. Students wishing to go on field trips or overnight travel must make arrangements with each of their instructors at least two weeks in advance. Travel status does not excuse students from due dates and other course requirements. Permission for student travel is at the discretion of each instructor (SCTC 2011-2012 Catalog).

**SCTC Plagiarism Policy** (Adopted with permission from Indiana University, Bloomington, IN, December 8, 2009) Plagiarism is a violation of the Student Code of Conduct described in SCTC 2011 Student Handbook. Such a violation may result in failure of the assignment, failure of the course, and suspension or expulsion from the college.

**Course Policies**
*Regular attendance and participation are essential for satisfactory progress in this course. Students are expected to come to class prepared and ready to work. Students will be allowed three absences more than total of seven absences will result if class failure. Extreme circumstances may be excused, provided I am notified beforehand. Students must meet at scheduled times throughout the semester. Students are responsible for any missed coursework, and must make arrangements with the instructor to submit late work within one week of the absence. Failure to do so may result in termination of the project and failure of the course.*

**Available Support**
SCTC offers tutoring services through the Student Resource Center located in the West Building. SRC hours are posted throughout the campus. Additional support services may be available. Please check with your instructor or SCTC staff for more information.
Notification of Services for Students with Disabilities
Students wishing to request accommodations due to a disability must contact the Academic Support Services Manager and provide documentation of the need for accommodation. You may contact support services at 989-775-4123.

Equal Opportunity and Nondiscrimination
The Saginaw Chippewa Tribal College prohibits discrimination against applicants, employees or students on the basis of race, religion, creed, color, national origin or ancestry, sex, age, height, weight, marital status, disability or handicap, sexual orientation, nor will sexual harassment be tolerated in its employment practices and/or educational programs or activities.

Tentative Completion Deadlines
Please make sure all reading assignments are completed before the first class of the week meets. Be prepared for discussion and writing in class by writing down questions, bringing drafts in hard copy and/or digital files, and doing your homework as assigned. This course schedule is subject to change based on the needs of the students.

Last Day to Withdraw with No Grade Reported
Students that are earning an overall grade of a “C-” or worse will be notified by the Dean of Students near the midterm via their sagchip.edu account. Those students should speak with the instructor regarding the feasibility of earning a passing grade. Those students who are unable/unlikely to earn a passing grade are advised to withdraw from the course. Withdrawal from a course is a student responsibility. Contact the Registrar for the appropriate form. The last day to withdraw from this course is July 31, 2015.

Formal Writing Assignments:

- Personal Narrative—A time when I wore a mask
- Expository—Local or Personal Issue Explored
- Argument—Evaluation of a product, work of art, speech, book, etc.
Course Outline (subject to change):
6/30-Intro to Course
7/2-Journal 1 Due
7/7-Journal 2 Due
7/9-Journal 3 Due
7/14-Journal 4 Due, Pre-writing Essay 1
7/16- Essay 1 Due, Peer Review Essay 1
7/21- Final Essay 1 Due
7/23- Journal 5 Due
7/28- Journal 6 Due
7/30- Journal 7 Due, Pre-Writing Essay 2
8/4- Essay 2 Due, Peer Review Essay 2
8/6- Final Essay 2 Due
8/11- Journal 8 Due
8/13- Journal 9 Due, Pre-Writing Essay 3
8/18- Essay 3 Due, Peer Review Essay 3
8/20- Final Essay 3 Due; Exam, Self-assessment, Course Evaluation